

SHORT FORM RESEARCH CONTRACT RESEARCH PROPOSAL COVER PAGE

Form Approved
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Public reporting burden for this collection of information is estimated to average 2 hours per response, including the time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information. Send comments regarding this burden estimate or any other aspect of this collection of information, including suggestions for reducing this burden to Department of Defense, Washington Headquarters Services, Directorate for Information Operations and Reports, 1215 Jefferson Davis Highway, Suite 1204, Arlington, VA 22202-4302, and to the Office of Management and Budget, Paperwork Reduction Project (0704-0262), Washington, DC 20503.
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SEND YOUR COMPLETED FORM TO THE PROCUREMENT OFFICIAL IDENTIFIED IN ITEM 1

DO NOT USE THIS BLOCK

DATE SUBMITTED

1. TO (Submit copies of proposal to)

a. NAME

b. ADDRESS (Street, City, State, Zip)

3. SCIENTIFIC FIELD

5. TITLE OF PROPOSAL

7. PROPOSED AMOUNT

\$

9. REQUESTED START DATE (YYMMDD)

11. PROPOSAL VALID UNTIL (Minimum 6 months)

2. FROM (Name and Address of Offeror)

a. NAME

b. ADDRESS (Street, City, State, Zip)

c. IDENTIFICATION NUMBER

4. TYPE OF ORGANIZATION (X one)

a. Educational Institution

b. Other nonprofit

c. Commercial *

6. PROPOSAL ALSO BEING SUBMITTED TO

8. REQUESTED DURATION

10. TYPE OF CONTRACT (X one)

a. Cost Plus Fixed Fee

b. Cost, No Fee

c. Cost Sharing

d. Fixed Price *

12. PRINCIPAL INVESTIGATOR(S)

a. Name

b. Department

c. Telephone Number

(1)

(2)

(3)

13. ADMINISTRATIVE REPRESENTATIVE AUTHORIZED TO CONDUCT NEGOTIATIONS

a. Name

b. Department

c. Telephone Number

(1)

(2)

14. OFFEROR'S STATEMENTS (See Page 2) (Write enclosures or page numbers in appropriate block. If page numbers, precede item(s) by "pg.")

a. Technical

(1) Title and abstract of proposed effort

(3) Discussion of background, objectives, approaches, and available facilities

(2) Statement of Work

(4) Names and brief biographical information of key personnel

b. Financial

(1) Cost estimate detailed by cost elements on SF 1411 or equivalent

(2) Type of support other than financial, if any, required of the Government, e.g., facilities, equipment, materials, or personnel resources

c. Administrative

(1) Statements, if applicable, regarding cost sharing, organizational conflicts of interest, status of security clearances, environmental impact, and previous or organizational experience in the field covered by the proposal

(2) Statement as to why it is necessary to acquire property, if any, with contract funds (See FAR 45.302)

15. AUTHORIZED REPRESENTATIVE

a. Typed Name

b. Signature

c. Title

d. Date Signed (YYMMDD)

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16 OFFEROR'S STATEMENTS

a. USE AND DISCLOSURE OF DATA (X one)

- (1) The proposal shall not be duplicated, used, or disclosed outside the Government in whole or in part for any purpose (except that if a contract is awarded on the basis of this proposal, the terms of this contract shall control disclosure and use). This restriction does not limit the Government's right to use information contained in the proposal if it is obtainable from another source without restriction. All data contained in this proposal is subject to this restriction unless specifically excluded by the offeror. The proposal has been marked as prescribed in FAR 15.509.
- (2) Permission is hereby granted to evaluate this proposal in accordance with your normal procedures which may include evaluation by evaluators both within and outside the Government with the understanding that written agreement not to disclose this information shall not be required of or obtained from any such evaluators.

b. CONTRACT CLAUSES

By signature on Page 1 of this Proposal, the offeror authorizes award of a contract in accordance with the provisions of DFARS 35.70 and agrees to be bound by the contract clauses contained in ~~DFARS 52.235-7005~~ in effect on the effective date of the contract, or such other date as may be mutually agreed upon. Attachment A, B, or C as applicable.

c. REPRESENTATIONS AND CERTIFICATIONS (X one)

- (1) Representations and Certifications pertaining to Contingent Fee Representation and Agreement, Certification of Nonsegregated Facilities, Previous Contract Compliance Reports, Affirmative Action Compliance, and Clear Air and Water Certification, Organizational Conflicts of Interest, and Insurance Immunity From Tort Liability were furnished your office on (Enter date) _____. These representations and certifications remain valid and are appropriate for the subject proposal. No facility to be used for the proposed research has been the subject of a conviction under the Clean Air Act or the Federal Water Pollution Act.
- (2) The comprehensive Representations and Certifications as cited above have not been submitted. The attached Representations and Certifications have been developed in connection with the subject proposal and (X one)
- (a) should be used only in connection with the subject proposal.
- (b) may be used not only for the subject proposal but as a comprehensive submission for possible use with prospective proposals.

d. ADVANCE PAYMENTS (Applicable only to offerors with existing payment agreements with DOD)

Advance payments will be made for performance of this SFRC pursuant to the terms and conditions of the Advance Payment Pool Agreement dated (Enter date) _____ between the Department of (Enter name) _____ and the contractor, (Enter name) _____. The provisions of that Agreement are hereby incorporated by reference in this SFRC with the same force and effect as though fully set forth herein. If this SFRC is awarded by the Department that entered into the Advance Payment Pool Agreement with the Contractor, this SFRC shall be paid by (Enter name and address of paying officer designated by the agreement) _____ and deemed a "designated pool contract" for the purpose of said Agreement. If this SFRC contract is awarded by one of the other military departments or the Defense Logistics Agency, it will be deemed a "pool contract" for the purpose of said Agreement and, notwithstanding other provisions of this SFRC, all payments hereunder will be by check drawn payable to the dual payee, "Department of the (Enter name) _____ or (Enter name of contractor) _____" and forwarded to (Enter name and address of paying office designated by the Agreement.) _____ for appropriate disposition.